

Measures for Shutdown, Standstill and Restart of Technical Facilities

HDI Risk Consulting

General Information on Shutdown

- 1 Insured _____
- 2 Type of business _____
- 3 Expected duration of shutdown (in months) _____

Machinery and Technical Facilities

- 4 Were plants and systems shut down according to the manufacturer's specifications / operating manual? Yes No
- 5 Are technical facilities that are still in operation constantly monitored (in accordance with suitable supervision and oversight)? Yes No
- 6 Are technical facilities that have been shut down set to safe mode or moved into „parking position“? Yes No
- 7 Are technical facilities and systems conserved according to the manufacturer's specifications, and due account is taken of the local circumstances and expected timeframe? Yes No
- 8 Are the conserved parts of the technical facilities checked regularly (minimum weekly)? Yes No
- 9 Are officially prescribed inspections (e.g. pressure vessel tests) to be undertaken prior to the restart? Yes No
- 10 Will the necessary maintenance be continued on the technical facilities? Yes No
- 11a Have revisions been scheduled for the estimated downtime? Yes No
- 11b If yes, have adequate alternative measures already been coordinated? Yes No

Electrical Supply

- 12a Is the power supply switched off? Yes No
- 12b Or reduced as far as possible? Yes No
- 13 Has the local utility provider been informed about the shutdown? Yes No

Building and Fire Protection

- 14 Is the building heated? Yes No
- 15 Are all fire barriers (e.g. fire doors) closed? Yes No
- 16 Is the fire detection system still fully operable? Yes No
- 17 Are the fixed fire and explosion protection systems still fully operable? Yes No
- 18 If necessary, was the local fire brigade informed? Yes No
- 19 Have removal or special measures for critical hazardous substances which are not suitable for longterm storage been considered? Yes No

Protection against unauthorized access

- 20 Is the existing burglar alarm system still in operation? Yes No
- 21 Has mobile or portable equipment been stored securely and protected against theft or unauthorised removal? Yes No
- 22 Is the site guarded or regularly patrolled by security staff? Yes No
- 23 At what frequency is the patrolling executed? _____
- 24 Has the security been provided with a checklist? Yes No

- 25 Is video surveillance (CCTV) with transmission (to off site monitoring location or security centre) set up? Yes No
- 26 Are a list of emergency numbers of responsible contacts and emergency plans clearly visible? Yes Nein

Measures for Restart

- 27 Is there a process instruction or checklist available (latest version) for restarting? Yes No
- 28 Is there a general inspection of the entire plant before restarting? Yes No
- 29 Are all protective devices checked for full functionality before restarting? Yes No
- 30 Will all technical facilities and systems be checked for possible standstill effects / corrosion? Yes No
- 31 Will all levels (e.g. tanks, liquids, lubricants) be checked before restarting? Yes No
- 32 Will all lubricants and critical substances be checked by a accredited laboratory before restarting? Yes No
- 33 Is the operational readiness of the main suppliers ensured? Yes No
- 34 Will the machines be operated within the OEM-specifications? Yes No

Notes and remarks

Date _____

Signature _____

HDI Risk Consulting experts will be happy to provide you with further information. Contact to be made through the responsible underwriter.

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